

## MEETING VENUE

**SWISSOTEL NAI LERT PARK, BANGKOK**  
**2 WIRELESS ROAD**  
**BANGKOK 10330**  
**THAILAND**

<http://www.swissotel.com/EN/Destinations/Thailand/Swissotel+Nai+Lert+Park/Hotel+Home/Hotel+Description>

**DATE** Monday, 30 January 2012 to Wednesday, 1 February 2012

## REGISTRATION

Please register your participation at the 21st Stop TB Partnership Coordinating Board meeting by completing the Registration Form and returning it to Winnie de Guzman ([deguzmanw@who.int](mailto:deguzmanw@who.int)), fax no.: +41 22 7914886.

Please ensure that the Stop TB Partnership Secretariat is aware of your arrival and departure details, as well as your hotel accommodation arrangements and notify the secretariat of any changes to your details as soon as they are known.

## VISA REQUIREMENTS

We encourage participants to please obtain a visa from the respective Thailand embassy/consulate office in your locality as soon as possible.

## HOTEL ACCOMMODATION

Please note that a block reservation for 50 rooms for participants of the 21st Stop TB Partnership Coordinating Board meeting has been made at the:

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Reservation will be on a first-come first served basis.

The negotiated rate is THB2,800 net (approx USD94.00).

In order to benefit from this block-booking, kindly confirm the reservation on or before the cut-off date of 13 January 2012 by (fax:+66 2 255 7491 / tel +66 2 253 0123 Ext 8136, 8657, 8656 and 8655 / email: [reservations@nailertpark.swissotel.com](mailto:reservations@nailertpark.swissotel.com)

It would be appreciated if participants could also inform the Secretariat as soon as a confirmed booking is made.

## AIRPORT TRANSPORTATION

Airport limousine (one way or roundtrip) can be arranged as follows:

- Toyota Camry @ THB 1,400.-nett per car/way (max. 3 persons).
- Mercedes Benz E200 @ THB 2,000.-nett per car/way (max. 3 persons).

Please inform the hotel of your request for airport transport request (see attached Reservation Confirmation Form)

## FINANCIAL MATTERS

The *baht* (THB) is the official currency of Thailand. It is subdivided into 100 *satang*. Coin denominations are: 1 satang, 5 satang, 10 satang, 25 satang, 50 satang, 1 baht, 2 baht, 5 baht, and 10 baht. Please note that 1 satang, 5 satang and 10 satang are rarely seen in circulation. Bank notes denominations are: 20 baht, 50 baht, 100 baht, 500 baht and 1000 baht.

1 USD = approximately 30 THB

1 EUR = approximately 43 THB

Credit cards are accepted in many parts of Thailand and most banks offer ATMs.

## COMMUNICATION / POWER

The international dialling code for Thailand is +66.



The electricity in Thailand is 220 volts. The wall receptacle usually found in Thailand (shown left) accommodate both flat prongs (as used in the United States and Japan) and round prongs (as used in much of Europe).

## CLIMATE

The cool dry season begins in December and continues until about late February or early March. Temperatures will range between low 20s to low 30s.

## MEETING ORGANIZATION

You will receive a meeting folder on the morning of Monday 30 January when you register. Electronic copies of documents will be posted on the Stop TB Partnership web site in advance of the meeting at: <http://www.stoptb.org/cb/meetings/>.

For further information or assistance, please feel free to get in touch with the organizers. The team will happily assist you with your requests, wishes and needs.

**Shirley Bennett**                      **+41 79 201 1810 (mobile)**    **email: bennettshi@who.int**

**Winnie de Guzman**                **+41 22 7914937 (office)**    **email: deguzmanw@who.int**  
**+ 41 79 249 3519 (mobile)**

Note:

- 1) While in the meeting rooms, participants should switch off their cellular phones as they might cause interference with the sound system.
- 2) Participants should take the utmost precautions with all their personal property. The Secretariat will not be responsible for the loss of personal objects left unattended at the meeting and hotel premises.

We wish you a productive & happy stay in Bangkok, Thailand!