

37th Stop TB Partnership Board Meeting and Related Events 5-8 February 2024 Brasilia, Brazil

PRACTICAL INFORMATION NOTE

REGISTRATION

The Ministry of Health of Brazil is co-hosting the 37th Stop TB Partnership Board Meeting.

If you have not done so already, please confirm your participation to the 37th Stop TB Partnership Board Meeting by sending an email to boardaffairs@stoptb.org as soon as possible.

SUMMARY OF EVENTS

Monday, 5 February

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|--------------------------------|---|---|
| 08:30–17:30 (by invitation) | Board Constituencies Meetings | <i>The Royal Tulip Hotel</i> |
| 17:30-21:30 | 'An evening of shared commitments to end TB' (organized by Stop TB Brazil, Stop TB Partnership and Humana "People to People" Foundation) | <i>Panoramic Hall The Royal Tulip Hotel</i> |

Tuesday, 6 February

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| 08:30-17:00 | 37 th Stop TB Board Meeting | <i>The Royal Tulip Hotel</i> |
| 19:00-22:00 | Official Board and Special Guests' Dinner | <i>Aragon Concept Brasil</i> |

Wednesday, 7 February

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|-------------|---|------------------------------|
| 08:30-12:30 | High-Level TB Event co-hosted with Ministry of Health of Brazil | <i>Palácio do Planalto</i> |
| 13:00–18:00 | 37 th Stop TB Board Meeting | <i>The Royal Tulip Hotel</i> |

Thursday, 8 February

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| 09:00-14:00 | 37 th Stop TB Board Meeting | <i>The Royal Tulip Hotel</i> |
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MEETING VENUE

Royal Tulip Brasília Alvorada

SHTN Trecho 1 Conjunto 1B Bloco C - Asa Norte

Brasília - DF, 70800-200, Brazil

Telephone: +55 61 3424-7000

Website: <https://royal-tulip-brasilia-alvorada.goldentulip.com/en-us/>

BRASILIA AND GETTING AROUND

Brasilia is the capital city of Brazil; it was designed and planned by 3 architects in 1956, to move the capital from Rio de Janeiro to a more central location. The city was constructed in just 41 months.

Getting there: There are daily flights between Rio de Janeiro and Brasilia, and Sao Paulo and Brasilia.

Arrival at Presidente Juscelino Kubitschek International Airport, also called Brasilia (BSB) Airport

The international airport serving Brasilia is located 11 km away from the city centre. Terminal 1 is for Domestic flights while Terminal 2 is for international flights. The best option to travel from the airport to your hotel is with a taxi or transfer. Participants are strongly advised to arrange their airport transport before arriving in Brasilia.

Taxis

This is the most convenient way to get around. There are taxi ranks located outside both terminals, and the ride into the city centre is approximately 20 minutes. Travellers should only use authorized taxicabs to avoid scams. Authorized taxis run on a meter and one should make sure the driver turns on the meter prior to departing. The fare to the city centre is approximately R\$35-R\$45. A night-fare is applied between 8pm and 8am on weekdays, weekends, and public holidays.

Uber

UberX is also available at Brasilia Airport. Travellers should install the app on their smartphone prior to arrival and be aware that mobile data is required to operate Uber.

HOTEL ACCOMMODATION

The Royal Tulip Brasilia Alvorada has 395 guest rooms, divided into four categories: standard, superior, deluxe and suites. The hotel is located on the shore of Lake Paranoá and less than 10 minutes away from the commercial center of Brasilia and Esplanada dos Ministérios and 15 minutes away from the airport.

A block booking for participants of the 37th Stop TB Partnership Board Meeting has been made at The Royal between 5-9 February 2023 at a cost of BRL 586.47 (approximately USD 119). Rates to arrive earlier or stay longer may vary slightly.

Please book the nights required by emailing the hotel at df.reservas@goldentulip.com.br and request a room at the Royal or Golden Tulip Hotel, provide your check-in and check-out dates, and provide the discount code: STOPTB

We recommend that all participants book their accommodation as soon as possible.

Kindly be advised that The Royal Tulip is part of a resort. If you wish, you may also consider staying at the Golden Tulip Hotel, which is part of the same resort and a 5-minute walk from the Royal Tulip. If you wish to book there, you can find the website [here](#).

VISA

Visas (including transit visas, if required) are the responsibility of each participant.

You are encouraged to obtain a visa as soon as possible from the respective embassy/consulate of Brazil in your country of residence.

Visa application processes and requirements may vary by country/nationality of the applicant. Please refer to the website of the nearest Brazilian Embassy or Mission in your country for specific instructions on how to apply for a visa.

If you require a letter of invitation for your visa application, different from the one received, please contact boardaffairs@stoptb.org.

VACCINATION & HEALTH RECOMMENDATIONS

According to the Ministry of Health In Brazil, there is no obligation to provide proof of vaccination before entering the country. However, the Ministry of Health recommends that international tourists update their vaccination status before arriving in Brazil, in accordance with the guidelines of the vaccination calendar of their country of origin or residence, especially the yellow fever, polio, measles, rubella, diphtheria and tetanus vaccines. For more information, please visit this [link](#).

Please be aware that there has been a spike in Dengue Fever in Brazil recently. Dengue Fever is spread by mosquitos. The best way to prevent this, is to [avoid bug bites](#).

DRESS CODE

The dress code will be business casual during the Board Meeting.

Some people prefer to change into slightly dressier clothes for our Board Dinner, if time allows, but this is entirely optional. It will not be a Black-Tie event, but you're welcome to dress up if you prefer.

Traditional dress and cultural attire are welcomed at the Board Meeting and the Board Dinner.

INSURANCE

Participants should make their own arrangements with respect to health and travel insurance. You may also wish to consult a travel physician to ensure that you have all recommended vaccinations and medications.

SAFETY

The following advice comes from the United Nations Department of Safety & Security (UNDSS):

Brasília is a charming city to visit and live in. The central area, known as "Plano Piloto," is considered safe. There are no reports of threats against UN personnel. Nevertheless, some precautions should be taken since Brasília is a big city with the same characteristics as major cities worldwide. Therefore, it is advisable to take the same caution when visiting a major metropolitan destination, especially at nighttime.

During touristic visits and walking in crowds, expensive cameras, phones and jewellery should be used/worn discreetly. It is also good to make copies of passports and ID documents and carry them with you instead of carrying the originals. Whenever you need to get cash, choose the ATMs located inside shopping centers or other commercial centers.

Whenever possible, do not travel alone. If you travel in isolated areas, go with a group or a reputable guide, preferably a Portuguese speaker. Avoid walking in the "Plano Piloto" Bus Station area and surroundings where pickpocketing and robberies have been reported. By night, avoid walking in the "Asa Sul" Hotel area. Pickpockets are also found in crowded places. Be aware – pickpockets could be men, women, or even children.

Although it is safe to take any regular taxi in Brasília, give preference to radio taxis. Ask for advice in your hotel at the reception desk. Once in the car, keep doors locked, windows closed, and valuables out of sight. A common trick for a thief is to reach through a car window and grab a watch from a person's wrist or a purse or package from the seat while driving slowly or while stopped during traffic.

Most crimes follow the Opportunity Theory. Avoiding giving the opportunity will enhance your safety.

Participants should take certain precautions.

- Avoid carrying a lot of cash in crowded areas and placing wallets in rear pockets; consider carrying cash and valuables in a concealed belt pouch
- Refrain from conversations and being overly friendly with strangers who may approach you
- Visit only well-known places, and avoid going out alone
- Only open your hotel door to staff or people you know

Emergency numbers:

Medical Emergency: 192

Fire: 193

Police: 194

CURRENCY

Brazilian Real (BRL/R\$) is the currency used in Brazil. 1 US dollar is approximately 5.03 Brazilian Real (as of 1 October 2023). Credit cards are accepted in many parts and most banks have ATMs. Currency exchange counters are available in the airport arrivals area, and hotels. Exchange currency only at authorized currency changers or banks and be sure to obtain a receipt.

Please note - there is no currency exchange desk at the Royal Tulip Hotel.

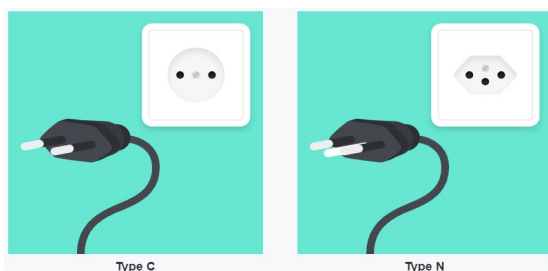
COMMUNICATION

The telephone country code for Brazil is +55. The city code is 61.

POWER

Brazil uses two plug types, types C and N. Plug type C is the plug with two round pins. Plug type N is the plug with two round pins and a grounding pin. Brazil operates on a 127/220V supply voltage and 60Hz. The power supply in Brasilia is 220V.

Please bring an adapter with you.



LANGUAGE

The primary language spoken in Brazil is Portuguese. English is the official language of the Stop TB Board. All presentations will be in English.

WEATHER AND TIME

February is one of the hottest months in Brasilia. The average high is 26° and average low is 18°. The average humidity is 84%. February typically sees a lot of rain. The temperatures can vary considerably in the day and evening, jackets or layers are recommended.

Standard time in Brasilia is UTC/GMT-3 hours.

VALUE ADDED TAX (VAT)

VAT is levied on most goods and services at a standard rate of 18% and varies from state to state. In Brasilia, the rate is 18%.

TIPPING

There is no obligation to tip in Brazil, however leaving something extra is customary. Gratuities may be offered at your discretion based on your satisfaction with the service provided. Some general guidelines:

- In most restaurants, no tip is required, but a 10% 'serviço' is routinely included in the bill. Please check your bill and if 'serviço' is not included, you can add 10%.
- In hotels, it is most common to tip porters and housekeeping. If a porter helps to carry your bag, the customary tip is R\$5 per bag. R\$5 per day is customary for housekeeping.
- The usual tip for taxi drivers is to round up to the nearest R\$. Extra is customary if you want help with your luggage.

HOW TO REACH US

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DOCUMENTS

The 37th Stop TB Partnership Board will be a **paperless meeting**. All documents will be made available online.

TOURIST ATTRACTIONS

Catedral Metropolitana

Landmark Cathedral by award-winning architect Oscar Niemeyer, featuring impressive glasswork.

<https://catedral.org.br/>

Pontao do Lago Sul

The largest leisure and entertainment centre in the federal capital. Beautiful scenery, restaurants and sports.

<https://www.pontao.com.br/home/>

Memorial JK

A memorial in honour of President Kubitschek.

<http://www.memorialjk.com.br/english/>

Congresso Nacional

Government building that houses the Senate and the Chamber of Deputies, designed by Oscar Niemeyer.

Stop TB Partnership

<https://www.congressonacional.leg.br/>

Museu Nacional

Located on Esplanada dos Ministérios, the political center of Brasília, this imposing museum was designed by Oscar Niemeyer

<http://museu.cultura.df.gov.br/#>

Torre de TV

A visual landmark of the city. It is 230 meters high and from its viewpoint you can enjoy a beautiful panoramic view of the city. The visit is completed with a tour at the light fountain and the famous tower fair, which offers the visitors the best of local crafts and identity.

<https://turismo.df.gov.br/torre-de-tv/>